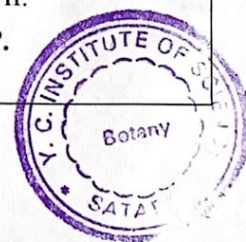


**Rayat Shikshan Sanstha's  
YASHAVANTRAO CHAVAN INSTITUTE OF SCIENCE  
(AUTONOMOUS), SATARA  
Department of Botany**

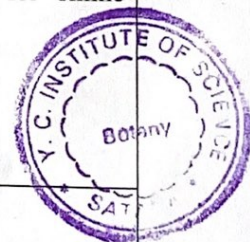
**Academic calendar  
Year 2019 – 2020**

Sr. No.	Month	Activity
1.	June	<ul style="list-style-type: none"> <li>➤ Opening of the college and departmental meeting.</li> <li>➤ Admission process and result analysis.</li> <li>➤ Faculty Development Programme.</li> <li>➤ Preparation of proposed plan for the academic year 2019 – 2020.</li> <li>➤ Allotment of work to teaching and non-teaching staff.</li> <li>➤ Semester planning of teaching by faculty, preparation of time table for theory and practicals.</li> <li>➤ Departmental IQAC meeting (for yearly preparations regarding NAAC and AAA).</li> </ul>
2.	July	<ul style="list-style-type: none"> <li>➤ 1<sup>st</sup> July Celebration of Plantation day.</li> <li>➤ Inauguration of teaching to UG and PG classes.</li> <li>➤ Celebration of “<b>Gurupournima</b>” on 16<sup>th</sup> July 2019.</li> <li>➤ Allotment of parent teachers-students scheme.</li> <li>➤ Screening test for identification of slow and advanced learners.</li> <li>➤ Commencement of practicals for UG and PG Classes.</li> <li>➤ Study tour of M. Sc. students to nearby places around Satara</li> <li>➤ 23<sup>rd</sup> July celebration of “<b>Forest Conservation Day</b>”</li> <li>➤ Departmental review meeting.</li> </ul>
3.	August	<ul style="list-style-type: none"> <li>➤ Study tour of UG and PG classes to nearby places around Satara, tree plantation programme during study tour,</li> <li>➤ Conduction of I. S. E. – I.</li> <li>➤ Counselling of advanced learners for registration for online courses on Swayam, NPTEL Portals, etc.</li> <li>➤ Organizes of extra classes for slow learners.</li> <li>➤ One day workshop on “<b>Hands on Workshop on Modern Techniques in Plant Sciences</b>” under lead college activity.</li> <li>➤ Research project allotment to M. Sc. I students.</li> <li>➤ Research Project progress evaluation of M. Sc. II.</li> <li>➤ 15<sup>th</sup> August “<b>Independence Day Celebration</b>”.</li> <li>➤ Departmental review meeting.</li> </ul>





4.	September	<ul style="list-style-type: none"> <li>➤ 5<sup>th</sup> September celebration of 'Teachers Day'.</li> <li>➤ Study tour of UG and PG classes to nearby places around Satara and planning of study tour (Long).</li> <li>➤ Alumni meet.</li> <li>➤ Counselling of advanced learners for registration for online courses on Swayam, NPTEL Portals, etc.</li> <li>➤ Organizes of seminars and tutorials for slow learners.</li> <li>➤ Presentation of research project outline by M. Sc. I students.</li> <li>➤ University internal assessment of B. Sc. III students.</li> <li>➤ Conduction of I. S. E. – II (Written test).</li> <li>➤ <b>Celebration of Karmveer Jayanti (22<sup>nd</sup> – 27<sup>th</sup> September).</b></li> <li>➤ Departmental review meeting.</li> </ul>
5.	October	<ul style="list-style-type: none"> <li>➤ Preparation of University Exams, UG semester exam,</li> <li>➤ B. Sc. I, B. Sc. II and M. Sc. practical exams.</li> <li>➤ B. Sc. III (Autonomous) draft syllabus meeting.</li> <li>➤ Departmental review meeting.</li> <li>➤ Diwali vacation: <b>24<sup>th</sup> October to 12<sup>th</sup> November.</b></li> </ul>
6.	November	<ul style="list-style-type: none"> <li>➤ Re-opening of college.</li> <li>➤ End semester examination and assessment of B. Sc. I, II and M. Sc.</li> <li>➤ Semester II planning of teaching by faculty.</li> <li>➤ Review of results of advanced and slow learners.</li> <li>➤ Changes in time table for theory and practicals.</li> <li>➤ Commencement of practicals for semester II.</li> <li>➤ Departmental meeting.</li> </ul>
7.	December	<ul style="list-style-type: none"> <li>➤ Conduction of pre-planned study tour of B. Sc. II, B. Sc. III and M. Sc. I &amp; II.</li> <li>➤ Counselling of advanced learners for registration for online courses on Swayam, NPTEL Portals, etc.</li> <li>➤ Organizes of extra classes for slow learners.</li> <li>➤ Conduction of guest lectures for short term courses.</li> <li>➤ Departmental review meeting.</li> </ul>
8.	January	<ul style="list-style-type: none"> <li>➤ Study tour of B. Sc. I students to Mahabaleshwar.</li> <li>➤ Preparation and conduction of Dr. P. B. Chavan Lecture series.</li> <li>➤ Conduction of I. S. E. – I (online test).</li> </ul>





		<ul style="list-style-type: none"> <li>➤ Counselling of advanced learners for registration for online courses on Swayam, NPTEL Portals, etc.</li> <li>➤ Organization of extra classes for slow learners.</li> <li>➤ Departmental review meeting.</li> </ul>
9.	February	<ul style="list-style-type: none"> <li>➤ University Internal Assessment Test for B. Sc. II students.</li> <li>➤ Preliminary practical examination for B. Sc. III.</li> <li>➤ Science day celebration.</li> <li>➤ Counselling of advanced learners for registration for online courses on Swayam, NPTEL Portals, etc.</li> <li>➤ Organizes of seminars and tutorials for slow learners.</li> <li>➤ Conduction of I. S. E. – II (Written test).</li> <li>➤ Farewell function for B. Sc. III students</li> <li>➤ Departmental review meeting.</li> </ul>
10.	March	<ul style="list-style-type: none"> <li>➤ Completion of syllabi and academic work, completion and certification of journals for UG students,</li> <li>➤ Conduction of Practical Examination for B. Sc. III students</li> <li>➤ Feedback forms from B. Sc. III students.</li> <li>➤ Display of Practical Exam schedule for B.Sc. I and M. Sc. I.</li> <li>➤ Conduction of University Practical Examination for B. Sc. II students.</li> <li>➤ Completion and submission of research project report and presentation of their work from M. Sc. II students.</li> <li>➤ Farewell function of PG students.</li> <li>➤ Departmental review meeting.</li> </ul>
11.	April	<ul style="list-style-type: none"> <li>➤ Conduction of theory and practical examination for UG and PG students.</li> <li>➤ B. Sc. III (Autonomous) final draft syllabus meeting.</li> <li>➤ BOS meeting on final draft syllabus.</li> <li>➤ Term end departmental staff meeting.</li> </ul>
12.	May	<ul style="list-style-type: none"> <li>➤ Paper assessment and display of results of B. Sc. I, II and M. Sc.</li> <li>➤ Preparation of question bank for M. Sc. I Entrance examination.</li> </ul>

*[Handwritten Signature]*  
Head

Department of Botany  
Y. C. Institute of Science (Autonomous), Satara  
(Autonomous College)

